

Land Management Competencies

Abilities

- ability to identify, evaluate and correctly interpret evidence relating to interests in, title to and status of reserve land
- ability to conduct encumbrance checks in ILRS
- general research capabilities
- ability to negotiate, draft and submit land instruments for approval and registration
- ability to monitor and ensure compliance of land instruments
- ability to analyse, interpret and apply policies, directives, regulations and legislation as they relate to the management of reserve, surrendered and other federal Crown land
- ability to analyse, interpret and apply basic contract law
- ability to prepare a sketch based on a survey
- ability to interpret survey plans and surveyor field work information
- ability to interpret environmental assessments and audits
- ability to interpret and request land appraisals
- ability to identify appropriate Indian Act legislation as it relates to instrument type and purpose
- ability to establish and maintain a record keeping system or record management system
- ability to use INAC electronic land and environmental management systems (i.e. NetLands, ILRS, etc.)
- ability to establish and maintain a financial system
- ability to prepare correspondence, statistical and narrative reports
- ability to conduct effective presentations for the transfer of information relevant to land related issues
- ability to mediate, conciliate and arbitrate relating to interests in reserve lands
- ability to manage natural resources
- ability to develop and implement Community Land Use Plan/Land Use Planning
- ability to develop By-laws

Knowledge

- policies, directives, regulations and legislation as they relate to the management of reserve, surrendered and other federal Crown land
- Land Management Manual
- Indian Act
- Indian Land Registration Manual
- Species at Risk Act
- Canadian Environmental Protection Act
- Canadian Environmental Assessment Act
- Fisheries Act
- Real Property Act
- Oil and Gas Act
- Various Provincial and Municipal Acts
- CMHC Act
- Royal Proclamation Act 1763
- The Constitution Act, 1867

This document is meant to be used as a guide only.

- First Nation Lands Management Act
- Interdepartmental Framework Agreement (INAC and NRCAN)
- Mining Regulations
- Waste Disposal Regulations
- Timber Regulations
- Referendum Regulations
- Natural Resources Transfer Agreements
- Selected Supreme Court of Canada Summaries relevant to Reserve Lands Management
- Community knowledge
- membership
- By laws
- band policies
- Memorandums of Understanding
- Service Agreements
- knowledge of implementing and utilizing terms of reference for appraisals, environmental assessments and audits
- Processes
- survey process
- designation process
- ATR/TLE Process
- tendering process
- monitoring and remediation processes
- Land Use Planning Process
- Compliance Strategy Process
- Environmental Management Plan process
- knowledge of financial systems, billing systems
- knowledge of record keeping systems
- knowledge of monitoring systems (i.e. for terms and conditions etc)

Skills

- General computer skills
- specific systems
- ILRS
- NetLands
- ESSIMS
- negotiation skills
- interpersonal skills
- communication skills
- written
- oral
- presentation
- dispute resolution skills
- project management
- financial management
- organization skills
- record keeping
- business skills
- accounting
- budgeting
- math